

# Premise Licence

## Part A

**Premises Licence Number: SHEP00742/19**

### Part 1 – Premise Details

#### **POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION**

Folklore  
69 The Old High Street  
Folkestone  
Kent  
CT20 1RN

#### **WHERE THE LICENCE IS TIME LIMITED THE DATES**

START DATE: 02/01/2020 (grant) 16/12/20 (minor variation)

#### **LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE**

Premise Opening Hours  
Alcohol Sales On & Off  
Recorded Music  
Live Music  
Films

#### **THE TIMES THE LICENCE AUTHORIZES THE CARRYING OUT OF LICENSABLE ACTIVITIES**

	Alcohol On & Off Sales Only	Recorded Music	Live Music	Films
Monday	12:00 23:00	08:00 23:00		17:00 23:00
Tuesday	12:00 23:00	08:00 23:00		17:00 23:00
Wednesday	12:00 23:00	08:00 23:00		
Thursday	12:00 23:00	08:00 23:30	18:00 22:00	
Friday	12:00 23:30	08:00 00:00		
Saturday	12:00 23:30	08:00 00:00		
Sunday	12:00 22:00	09:00 22:00	13:00 22:00	17:00 22:00

#### **NON\_STANDARD TIMES (IF ANY)**

#### **THE OPENING HOURS OF THE PREMISES (IF GIVEN)**

Monday 08:00 23:30  
Tuesday 08:00 23:30  
Wednesday 08:00 23:30  
Thursday 08:00 23:30  
Friday 08:00 00:00  
Saturday 08:00 00:00  
Sunday 09:00 22:30

#### **WHERE THE LICENCE AUTHORIZES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES**

ON & OFF

#### **NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE**

The Peoples Cafe Folkestone Ltd  
Flat 2  
6 Millfield  
Folkestone  
Kent  
CT20 1EU

Telephone: 07530183202

**REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)**

11591251

**NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL**

Mr David Hamilton Boyd

Flat 2

6 Millfield

Folkestone

Kent

CT20 1EU

Telephone: 07530 183202

**PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL**

**ISSUING AUTHORITY:**

Camden Council

**PERSONAL LICENCE NUMBER:**

PERS-LIC/1744

## Annex 1- Mandatory Conditions

### Mandatory conditions where licence authorises supply of alcohol

- (1) Where a premises licence authorises the supply of alcohol, the licence must include the following conditions.
- (2) The first condition is that no supply of alcohol may be made under the premises licence-
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (3) The second condition is that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### Mandatory Licensing Conditions Order 2010

1.—(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.—(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) Customers are made aware of the availability of these measures.

### Mandatory condition: exhibition of films

(2) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where—

(a) the film classification body is not specified in the licence, or

(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

**Mandatory condition: door supervision**

(1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must be licensed by the Security Industry Authority.

(2) But nothing in subsection (1) requires such a condition to be imposed-

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or

(b) in respect of premises in relation to-

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

(3) For the purposes of this section-

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

## Annex 2 - Conditions Consistent with the Operating Schedule

General - To meet all Licensing Objectives

In order to promote all of the licensing objectives we will carry out training with all staff during their induction and at monthly meetings in order to maintain a high level of awareness and keep up with changes that may occur locally and within the premises themselves. We will join the local pub watch group to keep up to date with local issues. Regular risk assessments will be carried out, and door supervisors will be employed if deemed necessary. Our managers which will always be on site during trading hours, will all be trained in first aid trained and be personal license holders.

The Prevention of Crime & Disorder

Door Supervisors: The premises will complete a risk assessment on a regular basis and when appropriate will employ SIA registered door supervisors from 20:00 - 00:00 on Friday and/or Saturday Nights. The risk assessments will be made available to licensing officers. If a risk assessment concludes a door supervisor necessary, it would be to:- Prevent the admission and ensure the departure from the premises of drunk and disorderly persons, without causing further disorder

- Keep out excluded individuals (subject to court or pun watch bans)
- Search and exclude persons suspected of carrying illegal drugs or offensive weapons
- Maintain an orderly queue outside the venue
- I will ensure that any door supervisors used are registered by the security industry authority.

CCTV: I will install CCTV equipment inside/outside the premises and ensure that it is maintained in working order. I will set CCTV equipment to record 24 hours a day. I will ensure that copies of all camera footage are retained for at least 28 days and are produced to an authorised officer on demand. I will put up notices advising that CCTV has been installed on the premises so that they are clearly visible to the public within the licensed premise.

Bottles and glass: Where glass bottles are used, they will be retained or disposed of on the premises. I will ensure that the consumption of alcohol is restricted to the areas identified on the plan attached to the operating schedule. Glasses will not be allowed in the smoking area after 10pm on Friday and Saturdays, when appropriate, this will be monitored by door supervisors. At all other times the bar staff and managers will regularly check the smoking area and clear empty glassware. ID Checks: I will ensure that any person selling or supplying alcoholic drink under the authority of a personal licence holder asks for a photo ID proof of age where they have reason to suspect that the individual may be underage challenge 25 policy will be in place and all staff will be trained on this policy. We will also keep and maintain a refusal logbook. Prohibited Substances: I will implement a policy agreed by the police and local authority (for more information on this you can refer to the "Safer Clubbing Guide). I will ensure that a secure deposit box is kept on the premises for the retention of confiscated items and ensure that the Police are advised of any items which require safe disposal. Notices: I will display any conditions of entry to the premises in the vicinity of any entrance to the premises. Crime Prevention Scheme: I shall participate in the local pub watch scheme operating in the district.

Lighting: I will ensure that lighting is provided outside the premises during the hours of darkness when any licensable activity takes place on the premises.

Public Safety

Escape Routes:

I will make sure that escape routes and exits, including external exits, are maintained to ensure that they are not obstructed, in good order with non-slippery and event surfaces, free of trip hazards and clearly identified. I will make sure that where chairs and tables are provided, internal gangways are kept unobstructed. I will make sure that all exit doors are easily openable and do not require the use of a key, card, code or similar means. I will make sure that doors at such exits are regularly checked to ensure that they function satisfactorily, and a record of the check is kept. I will make sure that any removable security fastenings are removed whenever the premises are open to the public or occupied by staff. I will make sure that all fire doors are maintained effectively self-closing and not held open other than by approved devices (for example, electromagnetic releases operated by smoke detectors). I will make sure that fire resisting doors to ducts, service shafts, and cupboards are kept locked shut. I will make sure that the edges of the threads of steps and stairways are maintained so as to be conspicuous. Fire: I will make sure that furnishings, hanging, curtains and temporary decorations are maintained in a flame-retardant condition. I will make sure that hangings, curtains and temporary decorations are arranged so as not to obstruct exits, fire safety signs or fire-fighting equipment. I will make sure that notices detailing the action to be taken in the event of fire or other emergencies, including how the brigade should be summoned, are prominently displayed and protected from damage and deterioration. The fire brigade will be called at once to any outbreak of fire, however slight, and the details recorded in a Fire log book. I will make sure that when disabled people are present, adequate arrangements exist to enable their safe evacuation in the event of an emergency, and that patrons are made aware of these arrangements. First Aid: I will make sure that adequate and appropriate supply of first aid equipment and materials is available on the premises. I will make sure that at least one trained first-aider will be on duty when the public are present. Lighting: In the absence of adequate daylight, I will make sure that the lighting in any area accessible to the public is fully operational. I will make sure that fire safety signs are adequately illuminated. I will not alter emergency lighting without prior notification to the licensing authority. Safety Certification: I will make sure that the following systems are maintained and inspected by suitably qualified professional persons in accordance with any British Standards and at intervals recommended in national guidance, and will keep the records of such inspections available for inspections by authorised officers on request:

- Building Electrical Installation - Emergency Lighting System - Fire Warning System - Gas Boiler - Oil Fired Boiler or appliance - Suspended Ceilings - Portable Firefighting Equipment - Temporary Electrical Installation

Public Liability Insurance: I will make sure that I have valid public liability insurance in force and that a copy of the schedule is available for inspection by an authorised officer on request. Alterations to the premises: I will not alter the

premises in such a way as to make it impossible to comply with licence condition, without first seeking a variation of the premises licence.

#### The Prevention of Public Nuisance

**Noise:** I will make sure that noise or vibration is not noticeable at the façade of any noise sensitive premises. I will display prominent, clear and legible notices at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly. I will make sure that the placing of bottles into receptacles outside the premises takes place at times that will minimise disturbance to nearby properties. I will not permit the playing of live or recorded music in outside area. I will make sure that any request by an authorised officer of the council in relation to reducing noise levels is complied with. I will ensure that any ventilation system has suitable sound attenuation.

**Lighting:** I will ensure that flashing or particularly bright lights on or outside the licensed premises do not cause a nuisance to nearby properties, whilst balancing the need for lighting in the interest of prevention of crime and disorder.

**Litter:** I will provide adequate and suitable (lidded) receptacles to receive and store refuse from the premises. I will make sure that receptacles for storage are maintained in a clean condition. I will make sure that litter is regularly cleared from the vicinity of the premises. We will have a licensed and registered commercial waste company to remove all our waste materials and refuse.

#### The Protection of Children from Harm

**Proof of age:** I will implement a challenge 25 policy when serving alcohol. With all staff trained and regularly retained.

**Film Screenings:** I will not exhibit any film unless:

- It has received a "U", "PG", "12A", "15" or "18" certificate from the British Board of Film Classification or the Local Authority; or - It is a current newsreel which has not been submitted to the British Board of Film Classification.

Where films are classified by the relevant film classification body, I will make sure that children (persons under 18) are only admitted in accordance with the classification of the film.

I will make sure that, immediately before each exhibition of a film classified by the BBFC, there is a reproduction of the certificate of the board for at least five seconds so as to be easily read by all persons in the auditorium or, as regards a trailer advertising a film, a statement approved by the board indicating the classification of that film. Where the licensing authority has made a recommendation on the restriction of admission of children to a film, I will make sure that notices are displayed both inside and outside the premises so that persons are aware of this classification.

Where the admission to film performances is restricted by age, I will display a notice to the effect - 'Persons under the age of (insert appropriate age) cannot be admitted to any part of the programme. Where the films of different categories form part of the same programme, the notice shall refer to the oldest age restriction. Access to Children: I will not permit children under the age of 18 to access the premises after 20:00 every day of the week, before this time they must be accompanied by an adult.

### **Annex 3 - Conditions Attached after a Hearing by the Licensing Authority**

Licensing Committee Hearing date: 25/11/2019

Notice of Determination: 25/11/19

#### **Decision:**

The Committee have agreed to grant the premise licence as follows:

**Films** - Monday and Tuesday 17:00 – 23:00 and Sunday 17:00 – 22:00

**Live Music** – Thursday 18:00 – 22:00 and Sunday 13:00 – 22:00

**Recorded Music** - Monday, Tuesday and Wednesday 08:00 – 23:00, Thursday 08:00 – 23:30, Friday and Saturday 08:00 – 00:00 and Sunday 09:00 – 22:00

**Supply of Alcohol On and Off Sales** - Monday, Tuesday and Wednesday 12:00 – 23:00, Thursday 12:00 – 23:00, Friday and Saturday 12:00 – 23:30 and Sunday 12:00 – 22:00

**Opening Hours** – Monday, Tuesday and Wednesday 08:00 – 23:30, Thursday 08:00 – 23:30, Friday and Saturday 08:00 – 00:00 and Sunday 09:00 – 22:30.

#### **Reason:**

This decision is based on the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance

# Annex 4 - Plans

Date: 01/10/2019 / as at application date held on licence

